Programs quality

Support the programs teams in improving the quality of their projects through mechanisms for reflection, monitoring, and evaluation.

Roles and responsibilities

Design and implement to gather reflection from team members, feedback from stakeholders, and data on project processes and outcomes, with the programs teams:

- Design mechanisms for gathering feedback and reflection during the project planning phase, including ensuring that project proposals include monitoring and evaluation plans
- Regularly monitor the progress of projects
- Evaluate projects at appropriate timeframes
- Conduct independent evaluation of projects

Ensure that ActSEA acts on lessons learned:

- Compile and share lessons learned in a common database
- Monitor the progress of follow-up actions
- Collect and disseminate best practices to respective teams

Develop capacity to gather reflection, feedback, and data:

- Develop and enforce systems and policies to gather reflection, feedback, and data, and to act on lessons learned
- Provide training and mentoring to team members who are monitoring and evaluating projects, with the Knowledge Team

Department	Learning
Purpose	Support the programs teams in improving the quality of their projects through mechanisms for reflection, monitoring, and evaluation.
Status	COMPLETE

Apps

- Programs quality